

# SONG DA 5 JOINT STOCK COMPANY

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- Tu Liem Ward – Hanoi City

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## MEETING AGENDA

### OF 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS

(Time: 8:30 AM, Wednesday, April 22<sup>nd</sup>, 2026)

No	Contents	Time	In-charge Party
1	Welcome delegates and shareholders; Examining shareholder qualifications and handing out the documents	8h00 - 8h30	Organizing Committee
2	Declare the reason and introduce the delegates	8h30 - 8h35	Organizing Committee
3	Report on the results of examining shareholder qualifications	8h35 - 8h40	Shareholder Qualifications Examining Committee
4	- Introduce and invite the Presidium to chair the General Meeting - The Presidium consult the General Meeting of Shareholders for approval of: + Secretariat + Vote Counting Board	8h40 - 8h50	Organizing Committee; Presidium
5	Approval of: + 2025 Annual General Meeting of Shareholders Agenda; + 2025 Annual General Meeting of Shareholders' Working Regulations;	8h50 - 9h10	Presidium
	<b>Contents to be submitted to 2026 Annual General Meeting of Shareholders</b>		
6	Report on Business Performance results in 2025 and Business Performance plans in 2026	9h10 - 9h20	Presidium
7	Report of the Board of Directors' performance in 2025, orientation and operation plan in 2026;	9h20 - 9h30	Presidium
8	- Report on the Board of Supervisors' activity in 2025 and the operation plan in 2026; - Proposal for the approval of the selection of the auditing firm for the 2026 Financial Statements;	9h30 - 9h45	Board of Supervisors
9	- Proposal for the approval of the Audited Financial Statement of 2025; - Proposal for the profit distribution and dividend payment for 2025; - Proposal for the settlement of remuneration of for the Board of Directors, Secretary and the Boards of Supervisors in 2025 and the remuneration payment plan for 2026; - Proposal for amending and supplementing the content of the Company's Charter; - Proposal for authorization to the Board of Directors to approve contracts and transactions with related parties.	9h45 - 10h00	Presidium
11	- Q & A	10h00 - 10h20	Presidium
12	- Vote to approve the contents presented to the General Meeting.	10h20 - 10h30	Vote Counting Committee
13	Break time (The Vote Counting Committee counts the votes and	10h30 - 10h40	

	ballots)		
14	- Announcement on voting results of the Proposals submitted to the General Meeting	10h40 - 10h50	Vote Counting Committee; Organizing Committee
15	- Approval of the Meeting Minutes and the Resolutions - Closing	10h50 - 11h00	Secretariat; Organizing Committee

**ORGANIZING COMMITTEE**