SONG DA CORPORATION - JSC SONG DA 5 JOINT STOCK COMPANY

No: 08/TB-SĐ5-HĐOT

SOCIALIST REPUBLIC OF VIETNAM Independence - Freedom - Happiness

Hanoi, April 01, 2025

ANNOUNCEMENT

Regarding nomination and candidacy for members of the Board of Directors and Board of Supervisors for the 2025 - 2030 term

To: Esteemed Shareholders of Song Da 5

Pursuant to the Law on Enterprise No.59/2020/QH14 dated 17 June 2020 and the Charter of organization and operation of Song Da 5 Joint Stock Company. The Board of Directors and the Board of Supervisors of Song Da 5 Joint Stock Company (SD5) for the 2020-2025 term are now approaching the end of their term.

The 2025 General Meeting of Shareholders will elect the Board of Directors and the Board of Supervisors for the term of 2025-2030. In order to prepare personnel for the General Meeting effectively in accordance with the provisions of the Law and the Company's Charter. The Board of Directors would like to announce the nomination and candidacy for members of the Board of Directors and Board of Supervisors for the 2025 - 2030 term, as follows:

I. RIGHTS TO NOMINATE AND SEFT-NOMINATE:

1. Nomination for members of the Board of Directors:

According to Article 24 in the Company's Charter on organization and operation, shareholders or groups of shareholders holding 10% or more of the total number of common shares have the right to nominate candidates for the Board of Directors. Shareholders or groups of shareholders holding from 10% to less than 20% of the total number of voting shares are entitled to nominate one (01) candidate; from 20% to less than 30% are entitled to nominate up to two (02) candidates; from 30% to less than 40% are entitled to nominate up to three (03) candidates; from 40% to less than 50% may nominate up to four (04) candidates; 50% or more are entitled to nominate the full number of candidates;

2. Nomination for members of the Board of Supervisors:

According to subclause 2 in Article 35 in the Company's Charter on organization and operation, shareholders or groups of shareholders holding 10% or more of the total number of common shares have the right to nominate candidates for the Board of Supervisors. Shareholders or groups of shareholders holding from 10% to less than 20% of the total number of voting shares are entitled to nominate one (01) candidate; from 20% to less than 50% are entitled to nominate up to two (02) candidates; from 50% or more are entitled to nominate the full number of candidates;

II. STANDARDS AND CONDITIONS.

1. Standards and Conditions for Member of the Board of Directors.

Member of the Board of Directors shall meet fully the standards and conditions as specified in Clause 1, Clause 2 in Article 155 of the Enterprise Law and the Company's Charter, as follows:

- a. Have full legal capacity for civil acts and not fall under the categories as stipulated in Clause 2, Article 17 of the Enterprise Law;
- b. Have professional qualifications and experience in corporate governance or the company's business sector and are not necessarily required to be shareholders of the Company;
- c. Must be in good health to meet job requirements, possess good ethics, honesty, integrity, and legal knowledge;
- d. Must not fall under the categories prohibited from managing enterprises in accordance with the regulations of the Laws.
- e. A member of the Board of Directors of the Company shall not concurrently serve as a member of the Board of Directors in more than five (05) other companies;
- f. A member of the Board of Directors must not have family relationships with the General Director and other managers of the Company, or with managers and persons authorized to appoint managers of the Parent Company;
 - g. Other standards according to the legal regulations.

2. Standards and Conditions for Member of the Board of Supervisors;

Member of the Board of Supervisors shall meet fully the standards and conditions PHÂN as specified in Article 169 of the Enterprise Law and the Company's Charter, as follows G DÀ 5

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- a) Have full legal capacity for civil acts and not fall under the categories as stipulated in Clause 2, Article 17 of the Enterprise Law;
- b) Have professional qualifications in one of the following fields: economics, finance, accounting, auditing, law, business administration, or a discipline relevant to the Company's business operations;
- c) Must not have family relationships with the Member of Board of Directors, Director or General Director and other managers of the Company;
- d) Must not hold managerial positions in the Company and are not required to be shareholders or employees of the Company, unless stated otherwise in the Company's Charter;
 - d) Must not work in the Company's accounting or finance department;
- e) Must not be a member or employee of the independent auditing firm that audited the Company's financial statements within the previous three (03) consecutive years
- f) Other standards and conditions according to the related legal regulations and the Company's Charter.

III. DOSSIER FOR NOMINATION AND SEFT-NOMINATION:

1. Dossier for Nomination and Self-Nomination of Members of the Board of Directors and the Board of Supervisors:

a. Nomination or self-nomination application form

(Form 01/HĐQT)

b. Self-nomination application form

(Form 02/HĐQT)

c. Self-nomination application of Shareholder Group form

(Form 03/HĐQT)

d. Curriculum Vitae

(Form 04/SYLL)

e. Certified copies of documents: degrees, and certificates verifying educational background and professional qualifications of candidates certified by the competent State Agencies within the last 06 months;

Notes for Shareholders: Nominees and candidates for member in the Board of Directors shall be responsible before the law and the General Meeting of Shareholders of Song Da 5 Joint Stock Company for the accuracy and honesty of their nomination and candidacy documents.

2. Time for receiving the Dossier for Nomination and Self-Nomination:

To prepare a thoughtful list of candidates for the Board of Directors and the Board of Supervisors for the 2025-2030 term, ensuring the quality of personnel. The Board of Directors kindly requests shareholders to conduct self-nomination or form a group to introduce representatives to nominate for the position of member of the Board of Directors and the Board of Supervisors. The nomination documents shall be sent to the Company before 16:30 p.m. on April 11, 2025 so that the Organizing Committee can compile a list and have sufficient time to compare and verify information according to the standards and conditions corresponding to the positions for which the candidates are nominating.

3. Venue for receiving the Dossier for Nomination and Self-Nomination:

The Dossier for Nomination and Self-Nomination shall be sent to:

- Office of Song Da 5 Joint Stock Company
- Address: 5th Floor, Tower B, HH4 Building, Song Da My Dinh Urban Zone, My Dinh 1 Ward, Nam Tu Liem District, Hanoi.

- Tel: (+84- 24) 222 555 86

Fax: (+84- 24) 222 555 58

- Email: tchc@songda5.com.vn

In case there is no any reply letter regarding the candidacy or nomination from the shareholders or group of shareholders, the incumbent Board of Directors will nominate personnel in accordance with the provisions of the Company Charter and the 2020 Enterprise Law.

Best regards,

Archive: - As addressed;

- Members of Board of Directors;
- Members of Board of Supervisors:
- Filed in Board of Directors, HR.

FOR AND ONBEHALF OF BOARD OF Choole

DIRECTORS

Van Tuan

SONG DA CORPORATION - JSC

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Hanoi, March 2025

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OF ATTENDANCE/A
THE 2025 GENERAL I

CONFIRMATION

OF ATTENDANCE/AUTHORIZATION TO ATTEND THE 2025 GENERAL MEETING OF SHAREHOLDERS OF SONG DA 5 JOINT STOCK COMPANY

1. Shareholder's Information	
Shareholder name:	
Address:	
Phone number:	, /
Citizen ID/Passport/Business registra	ation certificate No:Issue date:
Issue place	
Number of shares owned in the lis	st finalized by Vietnam Depository and Clearing Corporation
("VSDC") on 24 March 2025	shares.
Pursuant to the Meeting Invitation	Notice of the Board of Directors of Song Da 5 Joint Stock
Company, I hereby confirm my atter	ndance at the 2025 Annual General Meeting of Shareholders as
follows:	runned at the 2023 I thindar General Meeting of Shareholders as
2. Attend in person	, date month year 2025
•	SHAREHOLDER
	(Sign and print full name)
3. Authorization to attend the Ger	neral Meeting, details as follows:
Authorize for Mr./Ms:	
Address:	
Phone number:	
Citizen ID/Passport/Business registra	ation certificate No:Issue date:
Issue place	
Number of authorized shares:	shares. (Shareholders who do not fill in this section are
considered to have authorized all the	shares owned as stated in Item 1)
	date month year 2025
AUTHORIZED PERSON	SHAREHOLDER
(Sign and print full name)	(Sign and print full name)

Notes:

- Shareholders attending the General Meeting in person are requested to fill in all blank information in Item 1 and sign their confirmation in Item 2 (Do not sign in Item 3)
- Shareholders authorizing another person to attend the General Meeting are requested to fill in all information in Item 1 and information of the authorized person in Item 3. Both the authorizing person and the authorized person sign their confirmation in Item 3 (Do not sign in Item 2)
- For organizational shareholders, the signature in each Item is the signature of their Legal Representative with the seal of the organization.
- Shareholders are requested to fax this confirmation to the Office of Song Da 5 Joint Stock Company at Phone Number: (+84-24) 222 555 86 or email to tchc@songda5.com.vn to confirm their attendance in the General Meeting.

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APPLICATION

FOR TO INING THE BOARD OF DIRECTORS/BOARD OF SUPERVISORS FOR THE 2025-2030 TERM OF SONG DA 5 JOINT STOCK COMPANY (SD5)

To: ORGANIZING COMMITTEE OF THE 2025 ANNUAL GENERAL MEETING OF

SHAREHOLDERS - SONG DA 5 JOINT STOCK COMPANY
My name is:
Identity/Citizen identity card/Passport No Date of issue://
Place of issue:
Address:
Currently owns/represents:shares (In words:)
Corresponding to the total par value (VND):
Continuous holding period of SD5 shares until the date of
After studying the regulations on shareholders' rights and the standards and conditions for becoming a member of the Board of Directors, Board of Supervisors in the Charter of Song Da 5 Joint Stock Company and the Enterprise Law, I/our organization are qualified to nominate candidates for membership in the Board of Directors/Board of Supervisors of Song Da 5 Joint Stock Company.
I would like to request the Organizing Committee of the 2025 Annual General Meeting of Shareholders of Song Da 5 Joint Stock Company to allow me to run for a position as a member of the Board of Directors/Board of Supervisors of Song Da 5 Joint Stock Company for the 2025-2030 term.
If elected by the 2025 Annual General Meeting of Shareholders of Song Da 5 Joint Stock Company as a member of the Board of Directors/Board of Supervisors of Song Da 5 Joint Stock Company, I will devote all my capacity and enthusiasm to contribute to the development of Song Da 5 Joint Stock Company.
I hereby enclose the Candidate's CV and confirmation of ownership of shares of Vietnam Securities Depository and Clearing Corporation with this application.

Thank you!

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...., the date of .../.../ 2025

SHAREHOLDER

(Signature and full name)

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NOMINATION

THE 2025-2030 TERM OF SONG DA 5 JOINT STOCK COMPANY (SD5)

<u>To</u>: ORGANIZING COMMITTEE OF THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS OF SONG DA 5 JOINT STOCK COMPANY

My name is (Organization/individual): Group of shareholders owning ...% of total voting shares of Song Da 5 Joint Stock Company.

but block Company.
(Attached with minutes of shareholder group meeting)
Currently owning/representing:shares (In words:)
Corresponding to the total par value of (VND):
Time of holding shares continuously until the date of
After studying the regulations on shareholders' rights and the standards and conditions for becoming a member of the Board of Directors, Board of Supervisors in the Charter of Song Da 5 Joint Stock Company and the Enterprise Law, I find that I am qualified to run for election as a member of the Board of Directors, Board of Supervisors of Song Da 5 Joint Stock Company.
I would like to request the Organizing Committee of the 2025 Annual General Meeting of Shareholders of Song Da 5 Joint Stock Company to allow me/our organization to nominate a candidate to become a member of the Board of Directors, Board of Supervisors of Song Da 5 Joint Stock Company for the 2025-2030 term, specifically as follows:
- Mr. (Ms.):
- Identity card/Citizen identity card/Passport No Date of issue:// Place of issue:
- Address:
- Education level:
Corresponding to the total par value of (VND):
I/our organization hereby enclose the candidate's CV and confirmation of share ownership of Vietnam Securities Depository and Clearing Corporation with this application.
Thank you!
, the date of// 2025

SHAREHOLDERS

(Signature and full name)

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MINUTES OF GROUP MEETING

ONG DA 5MOMINATION OF CANDIDATES FOR BOARD OF DIRECTORS /BOARD OF SONG DA 5 JOINT STOCK COMPANY

At o'clock or	a// 2025, at	
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We are shareholders of Song Da 5 Joint Stock Company (SD5) together holding......shares, accounting for% of the total voting shares of SD5, whose names are listed below:

No.	Shareholders	Identity card/ Citizen identity card/ Passport/ Business Registration No.	Address	Number of shares owned	Time of ownership from	Signat ure
1						
2						
Total					V.	

After studying the regulations on shareholders' rights and the standards and conditions for membership in the Board of Directors, Board of Supervisors in the Charter of Song Da 5 Joint Stock Company and the Enterprise Law, we agree to nominate candidates to run for membership in the Board of Directors, Board of Supervisors for the 2025-2030 term, specifically as follows:

Identity card/Citizen identity card/Passport No:
Place of issue:
Permanent address:
Education level: Major:
Currently owns:shares (In words:)
Corresponding to the total par value of (VND):
We request the Organizing Committee of the 2025 Annual General Meeting of
Shareholders of Song Da 5 J.S.C to acknowledge the list of candidates for the Board of

This record consists of ... pages, completed at ...:..., on/2025 at...... is read to the group of shareholders, agreed upon and signed below.

Directors, Board of Supervisors for the 2025-2030 term of the above-mentioned group of shareholders. We would like to attach the CV of the candidates according to this Minutes.

Hanoi, the date of/2025

SHAREHOLDER GROUP

(Signature and full name, seal if legal entity)

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CURRICULUM VITAE

1.	Full name:		Gender:				
2.	Date of birt	h:	Place of	birth:			
3.	Nationality	: ,				,	
4.	Identity/Cit	izen identity card	/Passport No:				
	Issued on: .		at:				
5.	. Place of permanent residence registration:						
6.	. Current address:						
7.	. Educational level:						
8.	Professiona	d qualifications: .					
9.	Education,	training, certificat	tions:				
	Time	Education	Major	Reward	Discipline		
		facility	1,24,02	110000			
		,					
10	. Working pr	ocess					
	Time	Workplace	Position	Reward	Discipline	388001	
			-	-		1	
						công Cổ PH	
					\	SÔNG	
						2 MIGLIÊN	
						CLIÊN	
awa							
11	. Current pos	sition:					
	Workpl	ace	Position	Time in ch	Time in charge		
		Marie Colonian Resource					

12. Personal relationship:

Relations hip	Full name	Year of birth	Permanent address	Occupati on	Workplac e (if any)
	-				
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I hereby guarantee the accuracy, honesty and take full legal responsibility for the above content.

....., the date of ... / ... / 2025

Confirmation of competent authority

DECLARANT

(Local government/workplace)

(Signature and full name)

